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Committee: **Oxfordshire Growth Board**

Date: **Thursday 19 November 2015**

Time: **2.00 pm**

Venue   **Council Chamber, Bodicote House, Bodicote, Banbury, OX15 4AA**

Membership

Councillor Barry Wood (Chairman)	**Councillor Ian Hudspeth (Vice-Chairman)**
Councillor Matthew Barber	**Councillor John Cotton**
Councillor Barry Norton	**Councillor Bob Price**

AGENDA

1. **Apologies for Absence and Notification of Substitutes**

2. **Declarations if Interest**

   Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at the meeting.

3. **Minutes** (Pages 1 - 4)

   To confirm as a correct record the minutes of the meeting of the Oxfordshire Growth Board held on 30 July 2015.

4. **Post SHMA Work Programme Update Report** (Pages 5 - 10)

   Report Contact: Growth Board Programme Manager

   Purpose of report

   To provide the Growth Board (the Board) with an update on the Post-SHMA Strategic Work Programme (the Programme).

   Recommendations

   Officers ask the Board to note both progress of the Programme to date and the fact that it will not be achieved without the full continued commitment of all partners to the Programme, and to reaffirm that commitment.

5. **Public Participation in Growth Board** (Pages 11 - 14)

Report Contact: Democratic and Elections Team Leader

Purpose of Report

To consider and approve a scheme for public participation at meetings of the Oxfordshire Growth Board

Recommendations

The Board is requested to consider and approve the proposed public participation scheme.

6. **City Deal Programme Report** (Pages 15 - 26)

Report Contact: Growth Board Programme Manager

Purpose of report

To provide the Growth Board (the Board) with an update on progress with the projects in the City Deal as 31 October 2015.

Recommendations

The Board is asked to note progress with the projects and support the recommended actions where appropriate

Dates of Future Meetings
Tuesday 19 January 2015, 2pm, Council Chamber, Cherwell DC Council Offices
Thursday 31 March 2015, 2pm, Council Chamber, Cherwell DC Council Offices
Thursday 26 May 2015, 2pm, Council Chamber, Cherwell DC Council Offices

Information about this Meeting

Apologies for Absence
Apologies for absence should be notified to
Natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
democracy@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Wednesday 11 November 2015

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Oxfordshire Growth Board

Minutes of a meeting of the Oxfordshire Growth Board held at Cherwell District Council Officesm Council Chamber, Bodicote House, Bodicote, Banbury, OX15 4AA, on 30 July 2015 at 2.00 pm

Present:	Councillor Barry Wood, Leader, Cherwell District Council (Chairman) Councillor Ian Hudspeth, Leader, Oxfordshire County Council (Vice-Chairman) Councillor Matthew Barber, Leader Vale of White Horse District Council Councillor John Cotton, Leader, South Oxfordshire District Council Councillor Barry Norton, Leader, West Oxfordshire District Council Councillor Bob Price, Leader, Oxford City Council
Non-voting Members:	Jon Mansbridge, Environment Agency
Apologies for absence:	Alistair Fitt, Universities Representative, Oxford Brookes Andrew Harrison, Business Representative Adrian Lockwood, Business Representative, Oxfordshire Skills Board Phil Shadbolt, Business Representative Adrian Shooter, Chairman, Oxfordshire Local Enterprise Partnership Richard Venables, Business Representative David Warburton, Homes and Communities Agencies (HCA)
Officers:	Sue Smith, Chief Executive, Cherwell District Council Calvin Bell, Director of Development, Cherwell District Council David Edwards, Executive Director, Regeneration and Housing, Oxford City Council Sue Scane, Director of Environment & Economy, Oxfordshire County Council Mark Jaggard, Planning Policy Manager, Oxford City Council Peter Clark, County Solicitor and Head of Law and Governance, Oxfordshire County Council David Buckle, Chief Executive, South Oxfordshire & Vale of White Horse District Councils Andrew Tucker, Strategic Director, West Oxfordshire District Council Adrian Duffield, Head of Planning, South Oxfordshire and Vale of White Horse District Councils Paul Staines, Oxfordshire Growth Board Programme Manager Natasha Clark, Team Leader, Democratic and Elections, Cherwell District Council

1   **Appointment of Chairman for the Period of Cherwell District Council hosting the Oxfordshire Growth Board**

Resolved

The Councillor Barry Wood be appointed Chairman of the Oxfordshire Growth Board for the period of Cherwell District Council hosting the Board (until 1 July 2016).

2   **Appointment of Vice-Chairman for the Period of Cherwell District Council hosting the Oxfordshire Growth Board**

Resolved

That Councillor Ian Hudspeth be appointed Vice-Chairman of the Oxfordshire Growth Board for the Period of Cherwell District Council hosting the Board (until 1 July 2016).

3   **Declarations of Interest**

There were no declarations of interest.

4   **Chairman's Announcements**

The Chairman made the following announcements:

1. The Chairman welcomed persons watching the meeting via the internet, as it was being webcast.

2. There would be an item on the agenda of the 24 September 2015 regarding public participation.

3. A number of questions had been submitted via email. All questions would be answered and responses sent directly to the individuals and groups who had submitted the questions as well as being published online.

5   **Minutes**

The Minutes of meeting of the Board held on 25 June 2015 were agreed as a correct record and signed by the Chairman.

6   **Post SHMA Strategic Work Programme**

The Growth Programme Board Manager submitted a report which provided a synopsis of the Post-SHMA Strategic Work Programme along with a revised timetable.

In response to Members' a questions regarding issue 17, Coordination and Communication, the Growth Programme Board Manager explained that this related to all partners working together and ensuring a consistent message.

In considering the report, Members commented they were pleased to see a more realistic timetable which would ensure robustness and increase the level of political oversight.

It was highlighted that elements of the workstreams detailed in the work programme set out what would be done by the Growth Board and what individual local authorities would do independently.

All Members were satisfied that the duty to cooperate was being met and the Leader of Vale of White Horse District Council requested that as a consequence of this partners did not seek to challenge other authorities through their local plans.

Resolved

(1)   That the emphasis on the Sovereignty of Local Plans in the key principles for the Post SHMA Strategic Work Programme remains appropriate be endorsed.

(2)   That the detailed work programme and revised timetable (annex to the Minutes as set out in the Minute Book) be endorsed.

(3)   That a more frequent pattern of Growth Board Meetings aligned with the Strategic Work Programme be agreed.

(4)   That the Coordination and Communication Protocol be adopted.

(5)   That a Confidentiality Protocol be drawn up and adopted.

The meeting ended at 2.15 pm

Chairman:

Date:

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Growth Board 19 November 2015
Contact: Paul Staines; Growth Board Programme Manager
E- mail Paul.staines@Cherwell-DC.gov.uk
T: 01295-221847

Post SHMA Strategic Work Programme Update

Purpose of the Report

1. To provide the Growth Board (the Board) with an update on the Post-SHMA Strategic Work Programme (the Programme).

Background

2. The Board, at its meeting on 30 July, endorsed a revised version of the Programme, designed to consider the implications of the Oxfordshire Strategic Housing Market Assessment and associated issues of unmet housing need in Oxford, in line with the Duty to Co-operate.

3. This report updates the Board with progress against this revised Programme. A Programme summary is attached as an Appendix.

Assessment of the unmet need of Oxford City

4. The first key project within the Programme was to agree the figure for unmet need in Oxford City. This was done by asking the critical friend to critique the Oxford SHLAA, the Cundall report commissioned by South, Vale and Cherwell, the Oxford response to this and any other relevant information

5. Following consideration of the report all authorities agreed a working assumption of 15,000 homes for Oxford City's unmet need. All authorities agree to work towards this in good faith, based on the previously agreed process which includes the review of the Oxford City's Local Plan.

6. The Board should note that the working assumption of 15,000 is a working figure to be used by the Programme as a benchmark for assessing the spatial options for growth and is not an agreed figure for the true amount of unmet need.

Confidentiality Agreement

7. All council partners on the Board have now signed a Memorandum of Understanding to respect the confidential nature of information and opinion shared within the Programme. The MOU includes agreement on a common and shared approach to FOI requests coordinated through the lead authority.

Communications protocol

8. All council partners on the Board have signed a communications protocol that sets out how the partners will collectively manage communication of the Programme as it progresses.

Green Belt Study

9. The partners appointed a consultant, Land Use Consultants (LUC) to undertake a study that will provides supporting information for future Local Plan reviews of the Green Belt if required.

10. The study does this by examining the performance of identified land parcels agreed by the districts against the five statutory tests of green belt suitability, a necessary precursor to any potential formal review.

11. At the Board meeting on 30th July the timetable for completion of this project was estimated to be the end of September. However delays have been experienced and the final report was not received until 13th November.

12. The next stage will be to publish the report and then examine whether the information in the study informs any potential spatial growth options as part of the testing of those options.

Strategic Options Development and Assessment

13. Following a check and challenge sessions on 30th October, a list of potential areas of search has now been drawn up by the partners. This is a long list of all possible areas of search that will be subject to a number of tests to examine their potential suitability for consideration as growth options.

14. The next stage of the project will be carried out by consultants appointed to carry out the spatial options testing. It is anticipated that they will present findings to the partners for check and challenge in the new year and completion of the project in March 2016.

Infrastructure Assessment

15. A draft brief for the appointment of consultants to carry out the infrastructure assessment has now been agreed by partners. The appointment process will follow with a timetable for a consultant to be in place by the end of the year and work to be completed by the end of April 2016.

16. Officers have also commenced detailed discussions with key stakeholders such and the Environment Agency and power suppliers about the need for assessment of the implications for the various growth options as they emerge

and this consideration will form key components of the infrastructure assessment.

Conclusions

17. The revised Programme attached as an appendix to this report demonstrates the progress made to date but also recognises the slippage.

18. Officers believe however that the fact that the partnership now has a clear working position on the level of unmet need for Oxford, together with a realistic deadline for the assessment of the strategic options for growth and their infrastructure requirements and implications, means that significant progress has been made with the Programme since officers last reported to the Board.

19. Officers acknowledge that the Programme has experienced slippage but remind the Board that the original timetable was always considered highly ambitious. Officers now believe that the revised timetable is realistic, albeit continuing to be challenging and have committed to ensuring that any opportunity to foreshorten the Programme to reduce the slippage will be taken.

Recommendations

20. Officers ask the Board to note both progress of the Programme to date and the fact that it will not be achieved without the full continued commitment of all partners to the Programme, and to reaffirm that commitment.

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No.	Programme Element	Lead Council(s)	Resources	Tasks	Outputs	Original Completion Date	Revised completion date as at 3rd September	Revised completion date as at 30th Ocotber	Notes
1	Programme Set Up	WODC- Cherwell from 1/7/15	Growth Board Programme Manager/ In-house staff	Prepare Detailed Project Plan, agree project leads, identify resources, and define steering and reporting arrangements	Detailed Project Plan for approval at February Growth Board	ongoing	ongoing		Completed.
			Growth Board Programme Manager/ In-house staff	Recruit/Identify Strategic Planner to support the Growth Board Programme Manager	Fixed term/ seconded Strategic Planner	February 2015	May 2015	May 2015	Completed.
			Growth Board Programme Manager/ In-house staff	Engage external expert Critical Friend to independently validate and comment on the programme at key stages	Critical Friend appointed	February 2015	May 2015	May 2015	Completed.
			Growth Board Programme Manager/ In-house staff	Develop communications strategy and Growth Board website	Communication Strategy and Website Information	February 2015	February 2015	February 2015	Completed.
			Growth Board Programme Manager/ In-house staff	Develop coordination and communication protocol	agreed coordination and communication protocol	May 2015	August 2015	August 2015	Completed.
			Growth Board Programme Manager/ In-house staff	Develop a confidentiality protocol		n/a	August 2015	October 2015	Completed.
2	Define Oxford's Unmet Need	OCityC	In-house staff/ Consultants	Detailed response from VOWH, SO and CDC on Oxford SHLAA (Cundall Review)	Cundall Report	November 2014	November 2014		Completed.
			Critical Friend	Critical Friend reviews Oxfords SHLAA and responses from rural districts and recommends an unmet need figure for Oxford based upon existing policy, with policy change options to be considered as a Strategic Option(s) and tested	Critical Friend Review Paper	February 2015	August 2015	October 2015	Completed.
3	Strategic Options development to inform housing distribution	WODC	Growth Board Programme Manager/ In-house staff	Define scope of Strategic Options (i.e. size thresholds and essential criteria) and prepare standard information template (SHLAA compatible)	Scoping Paper and Standard Information Template	January 2015	March 2015	March 2015	Completed.
		All Councils	In-house staff	Individual Districts generate aggregated Strategic Options	Strategic Options for all districts	March 2015	September 2015	September 2015	Completed.
		All Councils	Critical Friend, Growth Board Programme Manager/ In-house staff/ Consultants	Check and Challenge workshop on Strategic Options list to ensure that all reasonable options have been included	Final Strategic Options list	March 2015	October 2015	October 2015	Completed.
4	High Level Sustainability and Strategic Options Assessment	OCountyC	In-house staff	Finalise brief and procure consultants for Sustainability Assessment	Develop Project Brief and appoint consultants	February 2015	October 2015	November 2015	inception meeting to be held early November
		OCountyC	In-house staff	Complete Green belt Study	completed report	April 2015	June 2015	November 2015	Completed.
		OCountyC	In-house staff/ Consultants	Study the report and assess the relative contribution of areas of land to the purposes of the Oxford Green Belt in order to identify the potential, or not, for development, and the case for additional areas to be added to the Green Belt.	Report on green belt constraints	June 2015	September 2015	March 2016	
		OCountyC	In-house staff/ Consultants	Establish spatial and sustainability assessment criteria and baseline	Agreed assessment criteria and baseline	June 2015	September 2015	March 2016	
				Identify any strategic environmental constraints	Report on Strategic Environmental Constraints	June 2015	January 2016	March 2016	
				Identify any strategic infrastructure constraints	Report on Strategic Infrastructure Constraints	June 2015	January 2016	March 2016	Consultant has been appointed and incpeption meeting timetabled for 18th November,
				Identify any strategic water constraints	Report on Strategic Water Constraints	June 2015	January 2016	March 2016	

#	Task	Lead	Responsible	Task Description	Output				Notes
				Assess Strategic Options for consistency with Strategic Economic Plan	SEP Consistency Paper	June 2015	January 2016	March 2016	project expected to last until March 2016
				Infrastructure assessment of Strategic Options, including transport	Infrastructure analysis of Strategic Options	June 2016	January 2016	March 2016	
				Assess landscape and heritage impact of Strategic Options	Landscape and heritage analysis of Strategic Options	June 2017	January 2016	March 2016	
				High level viability assessment of Strategic Options and draft list for infrastrcuture testing	Report on viability assessment of Strategic Options	July 2015	February 2016	March 2016	
				Evaluate Strategic Options and Prepare Draft Sustainability Assessment Report	Draft Sustainability Assessment Report	July 2016	February 2016	April 2016	Brief for Infrastructure Assessment project finalised- expected that consultants will be commissioned by Christmas 2015
		All Councils	Critical Friend, Growth Board Programme Manager/	Check and Challenge workshop on emerging evaluation of Strategic Options	Revised Draft Sustainability Assessment Report and Revised Draft Report on Green Belt Study	July 2017	February 2016	April 2016	
		OCountyC	Critical Friend	Critical Friend review of evaluation of Strategic Options to ensure that this is justified and appropriate	Final Sustainability Assessment Report	August 2015	February 2016	April 2016	
5	Infrastructure Delivery Plan	OCountyC	In-house staff/ Consultants	Collate existing IDPs and evidence	develop a background comprehensive evidence base	March 2015	September 2015		Completed.
				Define scope of infrastructure assessment work and transport assessment/ modelling	Detailed Project Brief	March 2015	October 2016		Completed.
				Assessment of funding and delivery of Infrastructure options, including Government (e.g. LGF Round 3), land value capture, etc.	Funding options assessment	June 2015	January 2016	March 2016	cannot commence until short list of spatial options compiled
				Develop infrastructure options to support delivery of Strategic Options and other district growth proposals	Draft options	July 2015	February 2016	April 2016	
				First Draft Strategic Infrastructure Strategy and assessment of sptail options on infrastructure requirements	Draft Strategic Infrastructure Delivery Plan	July 2015	March 2016	April 2016	
		All Councils	Critical Friend, Growth Board Programme Manager/ In-house staff/ Consultants	Check and Challenge workshop on emerging infrastructure plans and priorities	Revised Draft Strategic Infrastructure Delivery Plan	July 2015	March 2016	April 2016	
		OCountyC	Critical Friend	Critical Friend review of Draft Strategic Infrastructure Delivery Plan to ensure that this is justified and appropriate	Revised Draft Strategic Infrastructure Delivery Plan	August 2015	March 2016	April 2016	
			In-house staff/ Consultants	Assess Local Plan Growth Proposals as they emerge	OCountyC comments on Local Plans/ Development proposals	tbc	tbc	Apr-16	
				Finalise Strategic Infrastructure Delivery Plan	Final Strategic Infrastructure Delivery Plan	tbc	tbc	May-16	
6	Complete final reports for Growth Board	All Councils		Recommendations from Critical Friend on housing distribution between districts and implications for 5 year housing land supply	Report to Growth Board	July 2015	February 2016	June 2016	
			Critical Friend, Growth Board Programme Manager/ Strategic Planner/ In-house staff	Check and Challenge workshop on Critical Friend's emerging recommendations	Revised Report to Growth Board	August 2015	March 2016	June 2016	
			Growth Board Programme Manager/ Strategic Planner/ In-house staff	Growth Board consider recommendations and decide housing distribution between districts	Agreed position on housing distribution	September 2015	March 2016	June 2016	
			Growth Board Programme Manager/ Strategic Planner/ In-house staff	Publish statement of cooperation setting out agreed distribution	Revised Statement of Cooperation	September 2015	February 2016	July 2016	
7	Strategic Habitat Regulations Assessment	TBC	In-house staff	Prepare brief and procure consultants	Project Brief	tbc	tbc	tbc	This project will commence alongside Local Plan reviews
			Consultants	Screening of Recommended Strategic Options	HRA Screening of Strategic Options Report	tbc	tbc	tbc	
				Appropriate Assessment (if required)	Appropriate Assessment	tbc	tbc	tbc	This task will commence alongside Local Plan reviews
	Water Cycle Strategy	Vale/South	In-house staff	Prepare brief and procure consultants	Project Brief	tbc	tbc	tbc	This project will commence alongside Local Plan reviews
			Consultants	Prepare Water Cycle Strategy	Water Cycle Strategy	tbc	tbc	tbc	

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Title: Public Participation at Oxfordshire Growth Board Meetings

Purpose of Report

1.   To consider and approve a scheme for public participation at meetings of the Oxfordshire Growth Board.

Background

2.   The terms of reference of the Growth Board do not currently make any reference to public participation.

3.   At the 25 June 2015 Growth Board meeting, Members were advised that the Growth Board had been approached by the CPRE with a request to ask a question at the meeting. Given that the current terms of reference did not allow for any form of public participation, such as asking questions at a meeting, an undertaking had been given to provide a response on behalf of the Chairman of the Board. Subsequently, further questions from individuals and groups were submitted with the parties advised that formal written replies would be given.

4.   The Growth Board Chairman at the 25 June meeting, Cllr Norton, had indicated that the Growth Board's Terms of Reference were due for review shortly and the matter of public participation of the at the meetings would be considered by the Executive Officer Group as part of that work and a report submitted to the September 2015 Growth Board meeting for consideration. This meeting was cancelled and the report will therefore be submitted to the November 2015 Growth Board meeting.

5.   Appendix 1 sets out a proposed public participation scheme. The scheme allows for members of the public to questions at Growth Board meetings or address the Board on any substantive agenda item at meetings subject to restrictions. There will be a specific agenda item for public participation.

6.   A draft scheme was submitted to the September Leaders' meeting, who requested that the Oxfordshire Monitoring Officers review the proposed scheme. The scheme at Appendix 1 has been updated to reflect the comments made at Leaders' meeting and subsequent review by the Oxfordshire Monitoring Officers.

Conclusion

7.   The Growth Board terms of reference do not currently allow for public participation. Following the submission of questions to the Board, Members agreed that the would be considered by the Executive

Recommendations

8.   The Board is requested to consider and approve the proposed public participation scheme.

Appendix 1: Oxfordshire Growth Board: Public Participation

1.   Introduction

1.1   Members of the public may ask questions of the Chairman of the Growth Board, or address the Growth Board on any substantive item at a meeting subject to the restrictions set out below. There shall be a specific agenda item near the start of the each meeting of the Growth Board to permit such public participation to take place.

1.2   Questions shall be directly relevant to some matter in which the Growth Board has powers and duties and which directly affects the area of Oxfordshire.

2.   Questions

2.1   Any member of the public wishing to ask a question may do so at a meeting of the Growth Board, and must give notice of the question in writing or by email to the Chief Executive or the Secretariat of the host authority, at least three clear days before the meeting (i.e. not counting the day of the meeting or the day of receipt).

2.2   The Chairman will answer submitted questions.

2.3   The questioner may read his/her question, but the Chairman will do so if the questioner wishes for that, or is not present at the meeting. No supplementary question may be asked.

2.4   The answer given by the Chairman may take the form of an oral statement, or may be given subsequently in writing to the questioner. A written copy of the response will be circulated to all Growth Board Members. It is intended the written response will be given within ten working days of the meeting.

2.5   No discussion shall take place on the question or the answer.

2.6   The Chief Executive of the host authority may, in consultation with the Chairman of the Growth Board, refuse to accept a submitted question if s/he considers it to be offensive, defamatory, frivolous or vexatious, or if in his or her opinion it does not meet the requirements of paragraph 1.2 above.

3.   Addresses

3.1   Any member of the public may address the Growth Board on any substantive agenda item. Such address shall be for up to three minutes.

3.2   The speaker shall give notice of their wish to address the Growth Board by email or in writing no later than 12 noon on the day before the meeting to the Chief Executive or the Secretariat of the host authority.

3.3   Once a member of the public has spoken and, with the leave of the Chairman, any questions of clarification asked of the speaker by Growth Board members duly answered, the Growth Board shall hear any further addresses, and at the conclusion of public participation shall proceed onto the next item of business. There will be no debate on any representations made except to the extent that they are considered when the relevant agenda item is considered later in the meeting.

4.   Restrictions

4.1   Submitted questions shall be dealt with in the order of receipt by the host authority.

4.2   The total amount of time allowed for public participation at a meeting shall not exceed 30 minutes unless the Chairman consents to that in the interests of the proper conduct of the business of the Board.

4.3   In addition to the point in the preceding paragraph, the Chairman may vary the provisions of this scheme for a particular meeting should s/he believe, on taking advice, that to be appropriate.

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Growth Board 19th November 2015
Contact: Paul Staines; Growth Board Programme Manager
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T: 01295-221847

City Deal Programme Report

Purpose of the Report

1. To provide the Growth Board (the Board) with an update on progress with the projects in the City Deal as 31 October 2015.

Background

2. The City Deal along with the Growth Deal are the two partnership programmes for which the Growth Board are responsible for governance, reporting to the LEP.

3. The projects are summarised in the appendix to this report and for ease of reference are RAG status'd. as follows.

Red- requiring action

Amber requiring monitoring

Green no action required

Summary of progress

There are two projects identified as red, requiring action at this stage, these are as follows.

Planning for development

Councils to list their land and property assets on e-pims by Spring 2014;
Three of the 5 councils have completed this task and the other three are on-going. Progress is slow however and is listed as red because of the delays in completing. Partner councils have been asked to advise of completion dates so that Government can be advised.

Partners commit the sites necessary to meet housing needs outlined in the SHMA.
There are two aspects to this project, the first is the detailed Programme to meet the agreed unmet need figure for Oxford outlined in a separate report to the Board. The second is the delivery of the overall objectively assessed need (OAN) agreed in the SHMA. It is the first of these that is subject to delays and flagged red as a consequence. The second will be achieved through adoption of Local Plans.

There are 6 projects flagged amber as requiring monitoring by the Board, these are as   follows.

Innovation

CCFE- Culham

The initial programme developed with the main building contractor targeted a start on site date for the end of October 2014, and a building completion target of the end of August 2015.

The project was subject to delays from the outset but demolition of existing structures on the site have now been completed and enabling works commenced in March 2015. A target for a revised start on site for the main construction works of the beginning of May 2015 was met and building completion is targeted for December 2015.

The Begbroke Innovation Accelerator.

Works commenced in October 2015 with a target completion of July 2016. Delays are due to the more comprehensive master planning approach to the project.

Harwell Innovation Hub

Delays with securing planning permissions for the site have delayed progress with this scheme but planning permission has now been granted.

Bio-escalator

Delays caused by the need to make alterations to the design of the scheme together with securing planning permissions for the site have delayed progress with this scheme.

Transport

Detailed Design of Cutteslowe Roundabout

The project experienced delays in the feasibility study of the A40/44 link road earlier this year but are now in progress.

Access to Enterprise Zone

The progress of elements this scheme have been delayed due to issues with acquiring the land for the schemes with both negotiations and potential CPO being run in parallel.

Science Transit

Detailed design work is underway but has been delayed until November 2015 against an estimated start date of Feb 2015 due to the need to liaise with highways England on proposed works.

Governance

Partnership working with Public Service Transformation Network- no progress on this to date although contact with the PSTN has been made and advice is awaited

Recommendations

The Board is asked to note progress with the projects and support the recommended actions where appropriate

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Oxfordshire City Deal Programme Report- October 2015

Agreed Action	Scheme detail	Owner	By when	progress to date	Other Comments	RAG
Innovation Centres and Oxforshire Innovation Support Programme						
Set up and run the Oxfordshire Innovation Support for Business (ISFB) programme						
Grant drawdown according to delivery plan	£2,040,156 by Jun 2015. Please note this amount has increased as agreed by formal change request to Lancaster University and BIS.	LEP	Jun-2015	Completed	Grant drawdown is completed.	
Private sector match according to delivery plan	£4,016,082 by Mar 2016. Please note this amount has increased as agreed by formal change request to Lancaster University and BIS.	LEP	Mar-2016	Completed	We have met our overall Private sector match target for March 2016 as at the end of June 2015.	
Jobs created according to delivery plan	214 jobs by Mar 2017 Please note this amount has increased as agreed by formal change request to Lancaster University and BIS.	LEP	Mar-2017	Ongoing	106.4 jobs created and 370.5 jobs committed, we are on track to deliver 214 jobs by Mar 2017.	
Jobs safeguarded according to delivery plan	22 jobs by Mar 2017	LEP	Mar-2017	Ongoing	8 jobs safeguarded against a delivery plan of 10 jobs safeguarded. We are on track to deliver 22 jobs safeguarded by March 2017.	
Engage businesses according to delivery plan	962 by Mar 17	LEP	Mar-2017	Completed	6881 Businesses engaged. We have exceeded our overall target.	
Assist businesses according to delivery plan	150 by Mar 17	LEP	Mar-2017	Completed	297 businesses assisted. We have exceeded our overall target.	
Recruit Network Navigators	Recruit Network Navigators by Mar 2014	LEP	Mar-2014	Completed	The Network Navigators are in place working for the programme in their clusters.	
Set up web portal	Set up web portal by Feb 2014	LEP	Feb-2014	Completed	Launched May 14	
Set up Bespoke Grants scheme	Set up Bespoke Grants scheme by Feb 2014	LEP	Feb-2014	Completed	OION Grants launched June 14 University of Oxford Grants launched August 14 Oxford Brookes University Grants launched October 14	
Grants delivered to End Beneficiaries according to profile	£937,000 by Jun 2015	LEP	Jun-2015	Completed	Grants delivery completed.	

Set up Bespoke Innovation Vouchers Scheme	Set up Bespoke Innovation Vouchers Scheme by Feb 2014	LEP	Feb-2014	Completed	Scheme launched June 2014	
Innovation Vouchers delivered to End Beneficiaries according to profile	£300,000 by June 2015	LEP	Jun-2015	Completed	Vouchers delivery is completed.	
Set Up Bespoke Start up Success programme	Set up Bespoke Start up Success programme by Feb 2014	LEP	Feb-2014	Completed	Business Boffins Start up Success programme set up November 2014 Founder Centric Start up Success programme set up in January 2015	
Deliver Start up Success programme	Deliver Start up Success programme by June 2015	LEP	Jun-2015	Completed	Both Start up Success programmes have completed.	
Oxfordshire Innovation Support Programme - 'go live'; launch awareness raising activity	Launch ISfB programme by February 2014	LEP	Feb-2014	Completed	Launched at Venturefest July 2014	
Establish innovation hubs						
Work commences on site at Harwell Open Innovation Hub		STFC	Apr-2014	ongoing	Planning permission for The Harwell Innovation Hub was submitted in Feb 2015. Consent for the Innovation Hub Infrastructure (access road etc) has been given and progress from the JV has been immediate. Planning permsiioon granted Ocotberr 2015 The underlying Innovation Centre (IC) infrastructure deployment will start in Nov 2015 and mobilisation early in FY 2016/17 with a construction term of 12-18 months.	
Work commences on site at Begbroke - August 2015		Oxford University	Aug-2015	ongoing	The Begbroke Accelerator is currently due for completion in July 2016, with work commencing on site in October 2015, subject to planning. Delays are due to reconsidering the phasing of the development to maximise the opportunities for the Science Park site as whole	
CCFE Culham			Apr-2015	ongoing	Build commenced in May 2015 against a programmed date of April 2015	
Work commences on site at BioEscalator - Jan 2015		Oxford University	Jun-2016	ongoing	The Bioescalator construction work is due to start in September 201 6, with completion currently targeted in July 2017. This is also subject to planning delays in the project are due to combination of the BioEscalator with another construction project, the amenities building for the old road campus, as stated in the original bid. In addition there have been delays incurred through design changes arising from site restrictions that have been uncovered as the design and planning have progressed"	
Skills						

Spend according to agreed profile	agreed profile spend of 14/15-£371,500;15/16-574,500;16/17 £554,000	OCC/Skills Board	on-going	on-going	On track to hit 2014/15 financial year profile.	
Communications , PR and marketing						
Bus advertising campaign	Campaign of 50 buses and 200 interior posters - all major towns and villages , one month a year	OCC/Skills Board	Annual campaign	on-going	Bus campaign was run in August to Sept 2014 for 4 weeks which generated a spike in hits on the OA website and in enquiries from employers. A second campaign was run January 2015.	
Co-ordinate a summer apprenticeship campaign targeting 600 young people leading up to and including GCSE results days	Postcard promoting Apprenticeships to 6000 young people each year.	OCC/Skills Board	by 31/8 annually	on-going	Apprenticeship postcards were given to all students on results day in August 2014 signposting them to the OA website. Same is planned for August 2015.	
Develop and deliver a social media campaign	Increase Twitter followers to 2,000 and Facebook likes to 1,000 amongst target groups. Use Linked In to target employers.	OCC/Skills Board	on-going	on-going	Currently have 2,120 Twitter followers and 840 likes on Facebook.	
Sponsorship of apprenticeship awards category at Oxfordshire Business awards and district council awards as applicable.		OCC/Skills Board	Annual campaign	on-going	Sponsored Apprenticeship of the year category at Cherwell Business awards and the Oxfordshire Business Awards.	
Development of promotional material targeted at employers	Develop materials to be given out at trade fairs, employer events, careers events	OCC/Skills Board	on-going	Completed	Postcards, fact sheets and banners have been designed and produced.	
Development of promotional campaign for AGE grants	Develop a campaign that secures a take up of 300 additional AGE grants	OCC/Skills Board	Mar-2015	Not started	Data shows that we will easily meet the AGE grant target and so a specific campaign is not needed.	
Establish Oxfordshire Apprenticeship Website	Develop a website to promote apprenticeships to young people, parents and employers.	OCC/Skills Board	Jun-2014	Completed	Website has been developed and launched and is updated regularly with news stories, case studies and Oxfordshire vacancies. Website receives over 2,000 hits per month.	
Projects						
Deliver making sense of apprenticeship events aimed at employers.	Deliver events to support employers interested in learning more about Apprenticeships.	OCC/Skills Board	on-going	on-going	Making sense events have been held in Henley, Oxford and Banbury in September. Week long Trailer campaign was delivered in April with another planned in June 2016.	
Deliver apprenticeship Launchpad model in schools	Year 1: engage 15 employers, 15 schools and 60 students. Year 2: 25 employers, 25 schools and 100 students engaged.	OCC/Skills Board	on-going	on-going	Year 2: 18 employers and 107 students engaged from 13 schools.	
Develop a network of Apprenticeship ambassadors	recruit 10 ambassadors, each supporting at least 5 events per annum	OCC/Skills Board	Mar-15	on-going	19 ambassadors recruited and trained.	
Deliver drop in Apprenticeship shops to promote apprenticeships to young people	Run 6 apprenticeshops per annum- target of 400 people given advice, leading to 200 additional applications through the NAS website	OCC/Skills Board	on-going	on-going	8 delivered so far (Banbury, Didcot, Oxford, Abingdon, Cowley and Bicester and Henley).	
Procure projects from partners	£400,000 available for partner and stakeholders to bid into with innovative projects that will help deliver against one or more of the CD targets.	OCC/Skills Board	Apr-15	on-going	Procurement process completed. 8 sucessful projects. Contracts are all set up and delivery started at beginning of April. All contracts are for 2 years.	
Set up and facilitate an Oxfordshire Apprenticeship/traineeship provider network	Network established to promote apprenticeships and share best practice	OCC/Skills Board	Sep-2014	on-going	Held 2 partnership meetings.	

Task	Description	Owner	Timescale	Status	Progress	
Engage all secondary schools to promote apprenticeships in assemblies, at careers events and parents evenings.	Target all 34 secondary schools and attend at least one event per year at each school.	OCC/Skills Board	Annually	on-going	18 school events attended so far this financial year including presentations in assemblies, careers fairs and workshops.	🟩
Promotion of apprenticeships to SMEs	Attend employer networks, business breakfasts etc. to talk about apprenticeships. Follow up on leads generated through the OA website and other marketing.	OCC/Skills Board	on-going	on-going	Attendance at various employer events where employers have been approached. 28 employer network events attendedsp far this financial year.	🟩
Ensure that Traineeships and Apprenticeships are areas of focus in employment and skills plans	Development of E & S plans for major employment generating projects (250+) for both construction and end use phases.	OCC/Skills Board	on-going	on-going	Westgate E & S plan for construction phase has been developed and includes a target for apprenticeships and Traineeships. E & S plans for Barton and Bicester housing developments are underway.	🟩
Undertake research and feasibility study into setting up a local Apprenticeship Training Agency model.		OCC/Skills Board	Sep-2015	on-going	One of procured projects is to set up a construction ATA in Bicester. Target date for opeoning is Septemner 2015.	🟩
<td colspan="7" align="center">**Planning for Development**</td>
The district authorities will work with the Government Property Unit and list their assets on e-PIMS by spring 2014	The partners have committed to uploading their data on land and property holding to the goverments e-pims website to demonstrate what asets they own and top open future discussions about their use	DPA	Apr-2014	completed	three counils have completed this task. Assistance has been offered from BIS to complete the task and a revised timescale to be agreed. There is an urgent need for this small task to be completed and all councils have been contacted about this	🟥
Development of virtual team comprised of Oxford and Oxfordshire authorities to share expertise and accumulated experience to support project/programme delivery in a cost-effective and lean way across the County	the city deal includes a commitment to maximise the ability of partners to delieiver planning and housing	DPA	Apr-2014	completed	BIS have been advised and agreed that the formation of the Growth Board, EOG and the officer project groups opeating under this are the response of the county to this commitment and have advised that they are content with this.	🟩
Develop simplified planning package - formalising the early engagement and positive working with the Defra network in strategic planning, considering Local Development Orders (LDOs) in prioritised development areas such as Harwell; and review potential locations for LDOs by December 2014	the city deal includes a commitment to examine ways in which planning process could be simplified tp accelerate development	DPA/Defra	Spring - Dec 2014	completed	LDO completed for EZ	🟩
City Deal partners will commit the necessary sites that will meet the housing needs outlined in the Strategic Housing Market Analysis	The SHMA provides a county wide assessment of housing need and a calculation of the unmet need from the City that the DPA will need to accommodate through the Duty to Cooperate. This target is to demonstrate how they will meet this duty and will be the subject of a separeate project management process	DPA	Early 2015	ongoing	Detailed Post SHMA Strategic Work programme developed but is subject to significant delays. The Growth Board have been asked to approve a revised programme	🟥
Acceleration of housing delivery - 7,500 planned houses will have been completed across Oxfordshire	the DPA agree to accelerate the deleivery of allocated sites using powers provided in the City deal	DPA	Dec-2018	ongoing	Currently the profile for the original schemes offered is below target but this is uplifted by significant numbers of new schemes that place us above trajectory.	🟩
<td colspan="7" align="center">**Transport**</td>
Detailed design of Cutteslowe Roundabout		OCC	Apr - Dec 2014			
	Gateway 0 Project Initiation		Mar-2014	completed		🟩
	Gateway 1 Feasibility		May-2014	completed		🟩
	Gateway 2 Preliminary Design		Nov-2014	completed		🟩

Gateway 3 Detailed Design		Feb-2015	completed		🟩
Detailed design of Wolvercote Roundabout	OCC	Apr 2014 - Dec 2015			⬜
Gateway 0 Project Initiation		Mar-2014	completed		🟩
Gateway 1 Feasibility		May-2014	completed		🟩
Gateway 2 Preliminary Design		Nov-2014	completed		🟩
Gateway 3 Detailed Design		Feb-2015	Completed		🟩
Detailed design of A40/A44 Link Road	OCC	Apr 2014 - Oct 2016			⬜
Gateway 0 Project Initiation		Mar-2014	Complete		🟩
Gateway 1 Feasibility		Dec-2014	In progress	Proposed alignment work was delayed whilst a separate element of optioneering was considered	🟧
Gateway 2 Preliminary Design		TBC			
Gateway 3 Detailed Design		TBC			
Shceme delivery of Cuttleslowe Roundabout	OCC	Jan 2015 - Jan 2016			
Gateway 4 Commit to Construct		May-2015	complete		🟩
Gateway 5 Project Close		Apr-2016		Construction started in July 2015 and progressing to programme	🟩
Scheme delivery of Wolvercote Roundabout	OCC	Jan 2016 - Jan 2017			
Gateway 4 Commit to Construct		May-2015	complete		🟩
Gateway 5 Project Close		Apr-2016		Construction started in July 2015 and progressing to programme	🟩
Scheme delivery of A40/44 link road	OCC	Nov 2016 - Jan 2019			
Gateway 4 Commit to Construct		TBC			
Gateway 5 Project Close		TBC			
Access to Enterprise Zone					
Detailed design of Access to Enterprise Zone	OCC	Jan 2014 - Jan 2015			
Harwell Link Road					
Gateway 0 Project Initiation		Mar-2014	Complete		🟩
Gateway 1 Feasibility		May-2014	Complete		🟩
Gateway 2 Preliminary Design		Sep-2014	Complete		🟩
Gateway 3 Detailed Design		Feb-2015	In progress	Planning permission has been granted and design is substantially complete with some minor amendments required to satisfy planning conditions. Land acquisition ongoing with negotiations and CPO running in parallel	🟧
Hagbourne Hill	OCC				⬜
Gateway 0 Project Initiation		Mar-2014	Complete		🟩
Gateway 1 Feasibility		Jun-2014	Complete		🟩
Gateway 2 Preliminary Design		Aug-2014	Complete		
Gateway 3 Detailed Design		Dec-2014	In progress	Construction Start now Sept 15. Most land purchases agreed.	🟧
Harwell Entrance	OCC				⬜
Gateway 0 Project Initiation		Oct-2014	Complete		🟩
Gateway 1 Feasibility		Jan-2015	Complete		🟩
Gateway 2 Preliminary Design		Feb-2015		see below	🟩
Gateway 3 Detailed Design		May-2015	complete	Potential revised start date from Oct 15 to Jan 16 due to additional land requirements for cycle bypass	🟧
Featherbed Lane and Steventon Lights	OCC				⬜
Gateway 0 Project Initiation		Mar-2014	Complete		🟩
Gateway 1 Feasibility		Jun-2014	Conplete		🟩

			Target Date	Status	Notes	
	Gateway 2 Preliminary Design		Sep-2014	Complete		🟩
	Gateway 3 Detailed Design		Mar-2015	on-going	Scheme progress remains dependent on land acquisition. Earliest start of construction, if land can be acquired through negotiation, is January 2016. However CPO would delay this to August 2016	🟧
Scheme delivery of Access to EZ			Apr 2014 - Mar 2017			
Harwell Link Road		OCC				
	Gateway 4 Commit to Construct		Jun-2015		Harwell Link Road: Land acquisition still on-going with negotiations and CPO running in parallel.	🟧
	Gateway 5 Project Close		May-2017			
Hagbourne Hill						
	Gateway 4 Commit to Construct		May-2015	ongoing	Early works started in Jan 15. Main works dependent on land acquisition	🟩
	Gateway 5 Project Close		Sep-2016			
Harwell Entrance		OCC				
	Gateway 4 Commit to Construct		TBC			
	Gateway 5 Project Close		TBC			
Featherbed Lane and Steventon Lights		OCC				
	Gateway 4 Commit to Construct		May-2015		Early works started in Jan 15. Main works dependent on land acquisition	🟩
	Gateway 5 Project Close		Sep-2016			
Science Transit						
Detailed design of Science Transit phase 1		OCC	Oct 2013 - Apr 2014			
Kennington Roundabout						
	Gateway 0 Project Initiation			Complete		🟩
	Gateway 1 Feasibility			Complete		🟩
	Gateway 2 Preliminary Design			Complete		🟩
	Gateway 3 Detailed Design			Complete		🟩
Hinksey Hill		OCC				
	Gateway 0 Project Initiation		Aug-2014	Complete		
	Gateway 1 Feasibility		May-2015	complete		🟩
	Gateway 2 Preliminary Design		Feb-2015	complete	Phase 2 – Close working with Highways England is required along with obtaining relevant approvals from them. Option assessment and scheme feasibility report in progress, due end of November 2015	🟧
	Gateway 3 Detailed Design		Jan-2016			
	Gateway 3 Detailed Design		Jan-2016			

Governance Structure

			Target Date	Status	Notes	
City Deal Board (Joint Committee) terms of reference agreed		Local Authorities and LEP	Jan-2014	Sep-2014	completed	🟩
Each authority to sign off the proposed joint committee approach at Cabinet/Policy Committee at the next available meeting		Local Authorities	Jan-2014	May-Aug 2014	completed	🟩
Establish an Executive Team (secretariat) under the direction of the LEP Chief Executive supporting the City Deal Board		Local Authorities and LEP	Mar-2014	Aug-2014	an existing officer support structure was already in place for previous partnertship arrangements	🟩

This City Deal Board (Joint Committee) will be established under the Local Government Act 1972, and the Local Authorities Regulation 2012		Local Authorities and LEP	Mar-2014	Aug-2014	completed	
Oxfordshire local authorities will work in partnership with the Public Service Tranformation Network to spread best practice, learn from other places and to develop a local public service transformation plan		Local authorities, LEP, CO	Dec-2014	ongoing	EOG consider that the componenet initiatives being undertaken by councils fulfills this commitment. Clarification being sought from PSTN	

Deal	Metric ref	Metric	Metric	Jun-14	Sep-14	Dec-14	Mar-15	Jun-15	Sep-15	Comments/Trajectory
Innovation Support for Business										
Innovation Support For Business	1	Jobs created	214 Increased to 214 according to Change Request May 2014	Data not yet available – project launch Jul 14.	As at the end of June 3 jobs created against a delivery plan of 3 jobs	As at the end of December 18.8 jobs created and 106.2 jobs committed	49.3 jobs created and 336.8 jobs committed	71.9 jobs created and 371.5 jobs committed	106.4 jobs created and 370.5 jobs committed	Delivery plan (cumulative) Sep 14 - 11 Dec 14 - 40 Mar 15 - 64 Jun 15 - 88 Mar16 - 136 Mar 17 - 214
Innovation Support For Business	2	Jobs safeguarded	22	Data not yet available – project launch Jul 14.	As at the end of June 0 jobs safeguarded against a delivery plan of 0 jobs	As at the end of December 5 jobs safeguarded	6 jobs safeguarded	6 jobs safeguarded	8 jobs safeguarded	Delivery plan (cumulative) Sep 14 - 2 Dec 14 - 4 Mar 15 - 7 Jun 15 - 9 Mar16 - 14 Mar 17 - 22
Innovation Support For Business	*3*	£ - Spend	£4m Local, £2m RGF		£251,000 (local - private)	£3,249,222 (private)	£3,757,553 (private)	£4,652,221 (private)	£4,652,221 (private)	Delivery plan (cumulative) Sep 14 - £730,000 Dec 14 - £1,780,000 Mar 15 - £2,440,000 Jun 15 - £3,040,000 Mar16 - £4,016,082
				£26k (local - public)	£67,000 (local - public)	£95,945 (public)	£102,139 (public)	£105,295 (public)	£105,295 (public)	Delivery plan (cumulative) Sep 14 - £129,119 Dec 14 - £156,119 Mar 15 - £183,119 Jun 15 - £210,119 Mar16 - £280,119
				£18k (RGF)						
					£120,000 (RGF)	£975,071 (RGF)	£1,553,285	£2,040,156	£2,040,156	Delivery plan (cumulative) Sep 14 - £657,134 Dec 14 - £965,342 Mar 15 - £1,610,517 Jun 15 - £2,040,156
innovation Hubs										
CCFE Culham	4	£ - Spend	£ - Spend	n/a	n/a	n/a	£760,000	1984000 (cumulative)		The main building contract was awarded at the end of April 2015 and is in line with budget expectations. Enabling activities on the site have progressed according to the construction schedule. The majority of the groundworks have been completed and the main steel frame for the building has been erected. The building construction is on target for handover to UKAEA in Jan 2016. Client fit-out will follow with staff transition into the building exected in March 2016.
The Harwell Innovation Hub	5	£ - Spend	£7.1m Local, £7m BIS	Data not yet available – project launch Jul 14.	n/a	n/a	n/a	n/a	n/a	revised timetable agreed with BIS for autumn 2015
Oxford Bio-escalator	6	£ - Spend	£10m Local, £11m BIS	Data not yet available –project just started.	n/a	299181	344265	265335		A public consultation on the proposed building design has been held and review of the feedback from that and a planning team design review will be considered early in 2015, with a detailed design of the interior of the building being worked up simultaneously
Begbroke Innovation Accelerator	7	£ - Spend	£7m Local, £4.2m BIS	Data not yet available –project just started.	n/a	29,000	99,000	105,000		
Transport										
Science Transit	7	£ - Spend	£14.8m Local, £8.7m DfT		£67,495	DfT £4,562,283	DfT £3,252,531	DfT £2,312,796	DfT £94,451	24,315	Phase 1 (Kenngington round about) construction completed 20th Dec 2014 Phase 2 (Hinksey Hill) currently in feasibility stage, completion 2017
Northern Gateway	8	£ - Spend	£10.5m Local	0	0	DfT £293,876		DfT £ 903,273	DfT £344,480	371,809	Cutteslowe and Wolvercote roundabouts designs complete, construction start date commenced July 2015. Loop Farm link road conversations with landowners underway, construction scheduled for end of 2016.
			£7.3m DfT							
Access to EZ	9	£ - Spend	£22.7m Local	£354,379	DfT £2,125,931			DfT £954,338	£28,300	Detailed design and land acquisition underway for Harwell entrance, Harwell Link Road, Featherbed Lane and Steventon Lights and Hagbourne Hill. Early construction dates scheduled for elements of Hagbourne Hill and Featherbed Lane completed.
							DfT £4,936,118			
			£6.1m DfT			DfT £2,008,720				
Skills										
Experience for Work	11	AGE Grants	300	Project not yet started	Awaiting data from SFA	An FOI request has been submitted to the SFA. Eligibility rules are changing in January 2015 and so the planned AGE grant campaign has been postponed.	110 AGE grants were awarded to Oxfordshire employers during April to October (more recent data is not yet available)	290 AGE grants have been awarded to Oxfordshire employers between August 2014 and Jan 2015 (more recent data is not yet available)		target of 100 per annum
Experience for Work	12	Apprenticeships- number of employers with a raised Awareness of apprenticeships	1850					There are currently 806 employer interactions on Dynamics.		There are currently 595 interactions with employers recorded on Dynamics.
Experience for Work	13	Apprenticeships	525	Project not yet started	Awaiting data from SFA	SFA data is time lagged by 4 months. The most recent data relating to the CD timeframe is for April – July. Number of starts to may 2014 570 (2013;656)	Relevant data is not yet available.	Numbder of Apprenticeship starts (all ages) for April 2013 - April 2014 were 4,002. For April 2014 to April 2015 there were 4,600. CD target is for 16-23 year olds but we don't yet have this data broken down by age.		
Experience for Work	14	£- Spend	£450k AGE Grants	Project not yet started	£45,453	See above comment on AGE grants.Overall spend up to the end of Q3 is expected to be £207,000 and is on target to hit profiled spend by the end of the year.	110 AGE grants x £1,500 = £165,000	290 AGE grants x £1,500 = £435,000		Spend profile: Year 1: £371,500 Year 2: £574,500 Year 3: £554,000
			£1.5m BIS			Overall spend up to the end of Q3 is expected to be £207,000 and is on target to hit profiled spend by the end of the year.	Profiled spend for year 1 has been achieved.	Profiled spend for Quarter 1 of year 2 is on target.		